

Identity Verification Checklist



Select your certified documentation option

This checklist outlines what documentation is required to meet identification requirements. If you are providing Paraloan with a certified copy of an identification document, please ensure it is certified by a person listed below. **The documents must be current and clearly display the expiry date.**

Option 1

One of the following Primary photo forms of ID

- New Zealand Passport
- New Zealand Firearms License
- Overseas Passport

Option 2

One of the following Primary non-photo forms of ID

- New Zealand Full Birth Certificate
 - New Zealand Certificate of Citizenship
 - Overseas Birth Certificate
- In combination with One secondary or supporting form of photographic Identification**
- New Zealand Driver Licence
 - Kiwi Access Card
 - New Zealand Defence Photo ID
 - International Driving Permit

Option 3

- New Zealand Driver Licence
- #### One of the following Primary non-photo forms of ID

- Debit or EFTPOS card containing your name and signature
- Bank statement issued by a registered bank in the last 12 months
- SuperGold Card
- A statement issued by a government agency e.g. IRD within the last 12 months

And, one of the following forms of acceptable address verification

- Bank account statement
- Rental tenancy agreement
- Legal document
- Rates bill
- Utility bill
- Government Department document

All certified copies must include the date, name, telephone number, occupation and signature of the person (Trusted Referee) certifying the document. It must be presented within 3 months of certification. The trusted referee must sight the original documentary identification and make a statement to the effect that the documents provided are a true copy and represent the identity of the named individual

- A member of the Police
- Lawyer
- Justice of the Peace

Trusted Referee

- Registered medical Doctor (GP)
- Notary Public
- Registered Chartered Accountant

- Register Teacher
- Minister of religion
- Kaumatua

NOTE: If your ID documentation is overseas document(s) or is based on your driver license please also include verified evidence of New Zealand citizenship or permanent New Zealand residency.

Should you have any questions please phone *Paraloan* on 03 3795983 or email: paraloan@xtra.co.nz
Post certified documents to Paraloan 1/48 Lismore Street, Waltham, Christchurch 8011